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## INSTITUTE OF TECHNOLOGY & MANAGEMENT

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## Diploma in Computer Application

Duration: Six Months

### Module 1: Operating System

1. Fundamentals
2. MS-DOS
3. MS-Windows 7



Windows 7™

### Module 2: Office Package 2007 / 2010

1. MS-Word
2. MS-Excel
3. MS-PowerPoint
4. MS-Access



### Module 3: Information Technology

1. HTML
2. Internet
3. Networking
4. Multi-Media
5. PC Hardware



### Module 4: Assignment / Project

