



CIN
U74999DL2016PTC302872



22ZMAA2754Q



Diploma in Desktop Publishing

Duration: Six Months

Module 1: Operating System

1. Fundamentals
2. MS-DOS
3. MS-Windows 7

Module 2: Office Package 2007 / 2010

1. MS-Word
2. MS-Excel
3. MS-PowerPoint
4. Internet

Module 3: Adobe PageMaker

1. Basics of PageMaker
2. Grids Rulers and Guides
3. Working with Text, Formatting Text
4. Working with Graphics and Layers
5. Working with Color
6. Layers
7. Importing Text Features
8. Publishing and Printing
9. Project Work
10. Basic Terminology
11. Text Basics
12. Advanced Topics
13. Transforming Objects
14. Locking Objects
15. Importing, Linking and Exporting

Module 4: CorelDraw

1. Work in Wireframe View
2. CorelDraw Total Text Control
3. All About CorelDraw Outlines
4. All About CorelDraw Pattern Fills
5. Vectors and Bitmaps, Set View
6. CorelDraw Basic Toolbox
7. Line & Character Spacing
8. Create Column
9. Photoshop Textures & Patterns

Module 5: Photoshop

1. Photoshop Learning Tools
2. Artistic Effects
3. Black & White
4. Photoshop Text Effects
5. Photoshop Web Buttons
6. Photo Shop Basics
7. Photoshop Image Effects
8. Photo Retouching
9. Photoshop Focus Effects
10. Photoshop Frames & Borders
11. Photoshop Textures & Patterns

Module 6: Project / Assignment / Practical